KERALA STATE ROAD TRANSPORT CORPORATION

TRANSPORT BHAVAN, FORT, THIRUVANANTHAPURAM - 695 023
Telephone No: 0471-2471011, (Extn: 236 / 231 / 321)
E-mail: sr@kerala.gov.in Web: www.keralartc.com

No. S001-SS04/124/2026-STORE-KSRTC-HQ **Date: 23.10.2026**

QUOTATION NOTICE

KSRTC is inviting Quotation for the Printing and Supply of KSRTC Forms

Sealed Quotation should reach the office of the Chairman & Managing Director Kerala State Road Transport Corporation before **13.00 Hrs** on **05.11.2026** and it will be opened at **15.00 Hrs**. on the same day. **There shall not be more than one financial offer in a financial bid for one item. Offering more than one brand / model will make the bid invalid.**

SL. No.	Items Required with Specifications	Quantity
1.	**KSRTC FORM NO: 68** **(Attendance Register)** Book of size 28x21.5 cm having 100 sheets printing with columns on both sides of the sheets as per specimen, using white paper of 67 GSM (Minimum). Pages numbered. Labeling as per specimen. **Binding:** Ordinary open binding stab stitched having calico bottom using 2lbs card board covered with fancy paper. Labeling as per specimen	**550 Books**

1. The bidder shall submit 2 sheets of A4 size sample paper as per specification along with tender documents.
2. The rates quoted should be for the supply of item at KSRTC, Chief Stores Pappanamcode , Thiruvananthapuram
3. Tenders will be opened at **15.00 hours** on **05.11.2026** in presence of the bidders or their authorized nominees available at the time of opening.
4. Supply of the item as per supply schedule and should be completed within the time stipulated by the Corporation or within the time mutually agreed to, failing which the corporation will procure the materials from other sources at the risk and cost of the bidder.
5. The successful bidder shall arrange the supply of the item in minimum 5 equal monthly lots as per supply schedule during the contract period of 12 months.

6. The successful bidder shall arrange the supply of the items as per supply schedule in different quantity during the contract period.
7. Quantity variation shall be plus or minus 15% as per Kerala Store Purchase Manual.
8. No enhancement of rates once accepted will be considered.
9. Delivery position should be clearly noted by the bidder.
10. Quotation should be submitted in sealed covers duly prescribing on the cover with following details.

Tender for the printing
and supply of : **KSRTC FORM No. 68**
Tender No. : **S001-SS04/124/2026-STORE-KSRTC-HQ**
Opening Date : **05.11.2026**

For Tender Inviting authority

23/10

PROFORMA

Sl. No	*Particulars of item required with specification*	*Qty*	*Basic Price for1 Book in Rs.*	*Discount if any in % & in Rs.*	*GST in % & in Rs.*	*End rate for Supply Per 1 Book in Rs.*
1.	**ATTENDANCE REGISTER (KSRTC FORM No. 68)**	**550 BOOKS**				

Signature

Place:

Date: (Office Seal)

Name & Full Address of the Bidder